



# **STC-ETC Newsletter**



Happy fall, y'all!
Let's meet your new
board and spice
things up this
season with s'more
STC-ETC activities!



### Your new board...

John Batson as President Adam Swift as Vice President Ethan Barlow as Secretary Rachel Brooks as Treasurer

# **Useful Microsoft Word Features for Technical Communicators**

Thursday, September 15, 12-1 p.m.









## **President**

John Batson

John Batson is a technical editor at Oak Ridge National Laboratory, where he supports the Nuclear Energy and Fuel Cycle Division. He is the lead documentation maintainer for the SCALE nuclear modeling and simulation code system and specializes in LaTeX and collaborative software tools.

Learn more about John: in



# **Vice President**

Adam Swift

Adam Swift is a young technical communications professional working in the East Tennessee region. He earned his bachelor's degree from East Tennessee State University and his master's degree from the University of Tennessee, Knoxville. He is currently working as technical editor at Oak Ridge National Laboratory.

Learn more about Adam: in









## **Secretary**

**Ethan Barlow** 

Ethan Barlow is a technical communicator who graduated this year from the University of Tennessee, Knoxville, earning a bachelor's degree in English with a concentration in technical communication. During the 2020–2021 and 2021–2022 terms, he served as an undergraduate liaison of STC-ETC.

Learn more about Ethan: in



## **Treasurer**

Rachel Brooks

Rachel Brooks is a technical editor at Oak Ridge National Laboratory. She graduated this year from the University of Tennessee, Knoxville, with her master's degree in English rhetoric, writing, and linguistics. She also holds undergraduate degrees in English literature and chemistry from Lipscomb University. She volunteers as the publications manager for the International Journal of Nuclear Security and is passionate about

helping scientists communicate about their research.

Learn more about Rachel: in











# Useful Microsoft Word Features for Technical Communicators

Thursday, September 15, 12-1 p.m.

Join us on Thursday, September 15 for a virtual lunch and learn with Olivia Shafer, a technical editor at Oak Ridge National Laboratory, on using Microsoft Word more efficiently. Topics will include using the Quick Access toolbar, the Ribbon, and AutoText. All local technical communicators, science writers, communications professionals, and students are welcome.

### Zoom link:

https://us02web.zoom.us/j/89672845154? pwd=UXI5ejlyMlAzVHZ5bDUyYXV0eWdo Zz09

### **Meeting ID:**

896 7284 5154

### Passcode:

439411

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